

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Minutes
Regular Meeting
Board of Education

5:04 p.m., Tuesday, May 23, 2017
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Mrs. Karin Freeman, President, in accordance with Government Code Sections 54950, et seq., and Education Code Sections 35140, et seq., at 5:04 p.m., Tuesday, May 23, 2017 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

CLOSED SESSION

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 5:06 p.m.

REPORT OUT OF CLOSED SESSION

1. The Board took action to appoint Tamar Kataroyan, Yorba Linda Middle School Principal, effective July 1, 2017.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

2. The Board took action to appoint Melissa Hickey, Psychologist, effective July 1, 2017.

Action: Carried	Motion: Mrs. Carol Downey
Ayes: 5	Second: Mr. Eric Padget
Noes: 0	

3. The Board took action to appoint Candace Gamboa, Psychologist, effective July 1, 2017.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

4. The Board took action to appoint Janice Weber, Wagner Elementary School Principal, effective July 1, 2017.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

5. The Board took action to appoint Linda Adamson, Administrator Curriculum and Instruction, effective July 1, 2017.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

REGULAR SESSION

Reconvened to Regular Session at 6:07 p.m.

PLEDGE OF ALLEGIANCE

RETIREE RECOGNITIONS

RECESS TO RECEPTION FOR RETIREES: 6:57 p.m.

REGULAR SESSION

Reopened Regular Session at 7:13 p.m.

ROLL CALL

Members Present: Mrs. Karin Freeman, President
Mrs. Carol Downey, Vice President
Mrs. Carrie Buck, Clerk
Mr. Eric Padget, Trustee
Mrs. Judi Carmona, Trustee
Dr. Greg Plutko, Board Secretary
Mr. Adam Carrillo, Student Board Representative

APPROVAL OF AGENDA

Approved the May 23, 2017 Board of Education agenda as amended and recommended by the Superintendent.

Action:	Carried	Motion:	Mrs. Judi Carmona
Ayes:	5	Second:	Mr. Eric Padget
Noes:	0		

MINUTES

Approved the minutes of the Regular Meeting of May 9, 2017.

Action:	Carried	Motion:	Mrs. Carol Downey
Ayes:	5	Second:	Mrs. Carrie Buck
Noes:	0		

RECOGNITIONS/PRESENTATIONS

- AVID Eighth-Grade Standouts
- AVID Senior Standouts
- AVID Demonstration School – Valencia High School

PUBLIC COMMENT

Priya Shah addressed the Board regarding transgender training.

STUDENT BOARD REPORT

Student Board Representative Adam Carrillo provided a report of the activities and events occurring at the district's high schools.

The Board recognized Adam for his tenure on the Board of Education as the Student Board Representative.

SUPERINTENDENT'S REPORT

- Superintendent Greg Plutko opened his remarks by thanking Adam for the stellar job he did as Student Board Representative.
- Dr. Plutko commented that it has been an exciting, long journey to the completion of the school year. The culmination of our work was displayed tonight during our retiree recognition. He thanked staff and community for all their hard work in making this evening special for our retirees and their families.
- Superintendent Plutko briefly discussed the budget. The May Revise was somewhat encouraging. We are hopeful, yet guarded, with the new information coming out. We will keep everyone updated.
- On Thursday last week, the CSEA held an all-day Classified Employees Celebration at the PDA. Dr. Plutko had the opportunity to join Job Suarez and his CSEA team for this event and thanked CSEA for their leadership and for the wonderful day.
- The Valencia High School annual Memorial Day Celebration will take place on Friday, May 26, at 10 in the morning. This special event will be held in the VHS Memorial Garden.
- Lastly, Dr. Plutko recognized the excellence in our district with our employee of the year, outstanding students, and staff recognitions. He also mentioned how appreciative he is of the role our principals play in their commitment to their staff. By being part of their special recognition, it shows how much they care about them.

CONSENT CALENDAR

Approved/ratified purchase orders in the following amounts: **(2016-17)** – General Fund (01), \$1,228,817.59; Child Development Fund (12), \$8,900.02; Cafeteria Fund (13), \$10,082.78; Capital Facilities Fund (25), \$2,250.00; School Facilities Fund Prop 47, Fund (39), \$32,945.33; Insurance Workers Comp Fund (68), \$66.20.

Approved warrant listings in the following amounts: Warrant Registers #729601 through 739801 and #593413 through 594513; current year expenditures (April 23, 2017 through May 6, 2017) \$3,295,499.49; total prior year expenditures, \$3,647.51 (2015-2016); and payroll registers 10A, \$11,370,799.86.

Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion.

Approved a Master JPA Agreement with the North Orange County Regional Occupational Program to provide 71 regular sections and 10 grant-funded sections for the 2017-18 school year.

CONSENT CALENDAR (Continued)

Approved District membership in California Association of School Business Officials (CASBO) commencing July 1, 2017 through June 30, 2018.

Approved Independent Contractor Agreement(s) – Business Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

Approved extension of time to the attached contract.

Awarded the contract for Bid 218-02 for Painting Projects at Melrose Elementary School, Sierra Vista Elementary School, and Yorba Linda Middle School to Atlas Builders Inc., and award the Painting Project at Valadez Middle School to Painting and Décor.

Awarded Bid No. 218-02 to the lowest responsive and responsible bidder, Painting and Décor, for the Painting Services Unit Bid. Unit Bid 218-02 will commence on July 1, 2017.

Awarded the contract for Bid 218-06 for carpet installation at District sites to I&B Flooring, Inc. and Signature Flooring.

Awarded Bid No. 218-06 to the lowest responsive and responsible bidder, Signature Flooring, for the Carpeting Installation Services Unit Bid. Unit Bid 218-06 will commence on July 1, 2017.

Awarded the contract for Bid 218-07 to New Dimensions for the Roof Fascia Repair Project at Esperanza High School.

Approved the pest control agreement between PYLUSD and Pest Options effective July 1, 2017 to June 30, 2018.

Authorized contract renewal with Food Safety Systems effective July 1, 2017 through June 30, 2018.

Authorized contract renewal year 1 of 3 for the purchase and delivery of dairy products from Driftwood Dairy for the period of July 1, 2017 through June 30, 2018.

Authorized contract renewal year 2 of 3 for the purchase and delivery of pizza products from PZA Co., Inc. dba Little Caesars for the period of July 1, 2017 through June 30, 2018.

Adopted Resolution No. 27 to open an account with Union Bank and designate Keenan & Associates as the District's representative to process property and liability claims.

Authorized Myers-Stevens & Toohey & Co., Inc. to provide parents the opportunity to purchase student accident insurance effective July 1, 2017 through June 30, 2018.

Authorized Myers-Stevens & Toohey & Co. to provide summer high school sports camp student accident and general liability insurance effective June 19, 2017 through August 28, 2017.

Authorized contract renewal with Vision Service Plan (VSP) effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with CIGNA Dental Health of California, Inc. effective July 1, 2017 through June 30, 2018.

CONSENT CALENDAR (Continued)

Authorized contract renewal with AFLAC to provide supplemental dental and vision insurance effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with Anthem Blue Cross Life and Health Insurance Company to provide employee life insurance coverage effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with UNUM Life Insurance Company of America effective July 1, 2017 through June 30, 2018.

Authorized National Union Fire Insurance Company of Pittsburgh, PA to provide accidental death and dismemberment insurance effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with The Holman Group effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with American Fidelity Assurance Company for Flexible Spending Account services effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with Athens Administrators effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with Marsh Risk & Insurance Services effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with St. Joseph Heritage Healthcare Department of Occupational Health effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with H & S Business Services, LLC effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with CSM Consulting, Inc. for E-rate Compliance Services from July 1, 2017 through June 30, 2018.

Approved Agreement No. 44321 with Orange County Superintendent of Schools for SMAA participation effective July 1, 2017 through June 30, 2018.

Awarded Bid No. 218-01, Annual Maintenance and Service of District Telephone Systems, to Digital Telecommunications Corporation effective July 1, 2017 through June 30, 2018.

Authorized contract renewal with All City Management Services, Inc. for crossing guard services at City-determined locations from July 1, 2017 through June 30, 2018.

Approved/ratified Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

Ratified special education master contracts, individual service contracts, and related services. (Individual contracts on file.)

Ratified authority to settle special education settlement agreement and financial obligation agreement in the total amount of \$23,000 for case # 2016020557.

Approved Agreement with National Computer Systems Pearson, Inc. for Yorba Linda High School to be a Certiport Authorized Test Center.

CONSENT CALENDAR (Continued)

Approved Grant Agreement with Project Lead the Way, Inc. for Valadez Middle School Academy.

Approved the purchase of curriculum through Pitsco, Inc. in support of middle school STEM labs.

Authorized Bid No. 218-05 for the purchase of ZSpace Computers in support of middle school STEM Labs.

As required by the State of California, approved the state adopted instructional materials for English Language Arts/English Language Development with Curriculum Associates, LLC for the iReady Diagnostic Assessment for K – 5.

Approved/ratified school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips.

Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation.

Approved district membership in the California School Boards Association and the California School Boards Association Education Legal Alliance for the 2017-2018 school year.

Approved Classified Personnel Report.

Approved Certificated Personnel Report.

Approved the above listed recommendations, as amended.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mr. Eric Padget
Second: Mrs. Carol Downey

GENERAL FUNCTIONS

Adopted revised Board Policy 6174, *Education for Homeless Children and Youth*, second reading.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Carol Downey

BUSINESS AND FINANCIAL

1. Authorized contract renewal with Anthem Blue Cross Life and Health Insurance Company for employee medical coverage effective July 1, 2017 through June 30, 2018.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Judi Carmona

BUSINESS AND FINANCIAL

- 2. Authorized contract renewal with Kaiser Permanente for employee medical coverage effective July 1, 2017 through June 30, 2018.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mr. Eric Padget
Noes: 0	

- 3. Authorized contract renewal with Alameda County Schools Insurance Group (ACSIG) as a member of the Education Dental Group Enterprise (EDGE) effective July 1, 2017 through June 30, 2018.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mr. Eric Padget
Noes: 0	

BOARD INFORMATION

Discussion regarding Third Quarter Financial Report as of March 31, 2017.

COMMUNICATIONS

None

BOARD REPORT

Mrs. Judi Carmona reported that she attended several high school Senior Awards and Distinguished Scholars events, and it was a thrill to see our young people, teachers, and staff being honored for their hard work. In addition, she attended the CSEA Classified Employees event as well as handed out gently used clothing to parents of need at Topaz and Melrose schools. During the next several weeks, she plans to go to the BTSA Colloquium, the Val Tech Senior Celebration, and the final meeting of the CAC committee to thank them for all they have done.

Mr. Eric Padget mentioned that he attended the Yorba Linda High School Senior Awards and congratulated Student Board Representative Adam Carrillo for winning the *Mustang of the Year Award*. He also attended the opening of the CSEA Classified Employees Celebration as well as the year-end dinner of the National League for Young Men where he heard an exceptional speaker, Jake Olson.

Mrs. Carrie Buck went to the *Walk Through the Revolution* at Rose Drive Elementary. She attended her first CSBA Delegate Assembly in Sacramento over the weekend. It is a wonderful opportunity to have an impact on what is happening, get together and talk to legislators, and make a difference in the focus on local control. Additionally, she attended the El Dorado track meet, El Dorado Distinguished Scholars Night, Yorba Linda Women’s Club Scholarship Awards Ceremony, and the Wellness Committee Meeting.

Mrs. Carol Downey attended Valencia and El Dorado’s Senior Awards as well as the Distinguished Scholar Awards at El Dorado. She mentioned how gratifying it was to see what the young people in our district have accomplished.

Mrs. Karin Freeman talked about what a good feeling surrounded the CSEA Classified Employees Celebration. She reported that she was unable to attend the CSBA Delegate Assembly due to a family situation. Mrs. Freeman attended the open house for preschool at Linda Vista as well as Esperanza and El Dorado awards ceremonies. These events were crowded which tells you how many students were being recognized. She will also be attending the 79th Annual Memorial Day Celebration at Loma Vista Cemetery on May 29.

CLOSED SESSION

Adjourned to Closed Session to continue discussion of matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 8:14 p.m.

REPORT OUT OF CLOSED SESSION

- 1. The Board met and approved the Stipulated Expulsion Agreement between the Placentia-Yorba Linda Unified School District and the parents of 1714C.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carrie Buck

- 2. The Board met and approved the Stipulated Expulsion Agreement between the Placentia-Yorba Linda Unified School District and the parents of 1711B.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mr. Eric Padget
Second: Mrs. Carrie Buck

ADJOURNMENT

Time: 8:25 p.m.

Mrs. Karin Freeman adjourned the May 23, 2017 meeting of the Board of Education at 8:25 p.m.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mr. Eric Padget

NEXT SCHEDULED MEETING

June 6, 2017 (4:30)
June 20, 2017

NOTICES OF COMPLETION

P.O. Number

Contractor

Project

710913

Servpro Downey

Sierra Vista Elementary School
MPR Water mitigation services

INDEPENDENT CONTRACTOR AGREEMENT(S) - BUSINESS SERVICES

Monjaras & Wismeyer Group, Inc. Approve Independent Contract Agreement(s) to provide ergonomic consulting, evaluation and services to Risk Management and Personnel Services for the 2017-18 school year.

Insurance Workers Comp Fund (68)

\$15,000

EXTENSION OF TIME FOR VARIOUS CONTRACT SERVICES

Vendor Name	Amendment No.	Contract No.	Project Number	Purchase Order	New Contract End Date
WLC Architects	2	1415-13	TUF-9201-9308-000	601009	12/31/2018

**RESOLUTION OF THE BOARD OF TRUSTEES
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA**

RESOLUTION NO. 27

May 23, 2017

A Resolution of the Board of Education of the Placentia-Yorba Linda Unified School District (PYLUSD) to authorize Keenan & Associates to establish a new Property and Liability Trust Account with Union Bank N.A. for the purposes of paying claims within the District's member retained limit.

On motion of Eric Padget duly seconded and carried, the following Resolution was adopted:

WHEREAS, the California Government Code 53679 stipulates that money not under control of the Treasurer, but belonging to a local agency and under the control of any of its officers or employees other than the Treasurer, may deposit funds as active deposits or inactive deposits and;

NOW, THEREFORE, BE IT RESOLVED that the Assistant Superintendent of Business Services of the Placentia-Yorba Linda Unified School District (The District) is hereby authorized by the Governing Board to authorize Keenan & Associates to enter into a contract with Union Bank, N.A. relating to any insurance deposits on behalf of the District. Contracting requirements could include:

- Establish a bank account and service;
- Sign, or change in writing, agreements with the Bank regarding the District's bank deposit relationship;
- Specify in writing to the Bank individuals who are authorized in the name of both Keenan & Associates and the District to:
 - Withdraw funds from the established Union Bank banking account on the District's warrants, checks, or orders.
 - Endorse and deliver to the Bank, negotiable or non-negotiable items, owned by, or held by, or payable to the District.
 - Send, review, and/or authorize wire and electronic transfer of funds from the District's account.
 - Otherwise access the District's deposit account.
- Process all deposits via a certified courier service;
- Process all stop payments online to insure a quick turnaround for re-issuing the check, if necessary;
- Produce the bank reconciliation and forward to the District on a monthly basis no later than the 20th of the following month;
- Notify Union Bank of any errors that may have occurred on the bank statement;

This authority has been granted by the Governing Board and shall remain in effect until the Bank receives written notice of revocation from either Keenan & Associates and/or the District.

AYES: Karin Freeman, Carol Downey, Carrie Buck, Eric Padget, Judi Carmona

NOES: None

ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Greg S. Plutko, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 27 was duly and regularly adopted by said Board at a regular meeting thereof held on May 23, 2017, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have set my hand this 23rd day of May 2017.

Greg Plutko
Greg S. Plutko, Ed.D.
Secretary, Board of Education

SPECIAL EDUCATION CONTRACTS

1. Oak Grove Center for Education Treatment & The Arts Master Contract for Nonpublic, Nonsectarian School/Agency Services from December 15, 2016 – June 30, 2017 was originally board approved on January 10, 2017 and revised on February 7, 2017. This second revision requests an increase of funds by an additional \$7,000 for a newly revised total of budgeted special education funds; NTE: \$43,282.

2. Boys Town California Master Contract for Nonpublic, Nonsectarian School/Agency Services from May 1 – June 30, 2017; budgeted special education funds, NTE: \$6,000.

3. Parents of Special Education student #1609 Reimbursement for (father's) travel expenses incurred March 1 – June 30, 2017, budgeted special education funds, NTE: \$1,300.

SCHOOL-SPONSORED FIELD TRIPS

1. Linda Vista Elementary Colonial Chesterfield at Riley's Farm Program Agreement, May 12, 2017, in Oak Glen, California
2. Esperanza High School CIF State Swimming and Diving Finals, May 19 – 20, 2017, in Clovis, California
3. Linda Vista Elementary Colonial Chesterfield at Riley's Farm Program Agreement, May 26, 2017, in Oak Glen, California
4. Valencia High School Las Vegas Bigfoot Hoops Summer Boys Basketball Tournament, July 19 – 23, 2017, in Las Vegas, Nevada
5. Esperanza High School Boys and Girls Varsity Cross Country Mammoth Summer Camp, July 24 – 29, 2017, in Mammoth Lakes, California
6. Valencia High School Orange County Leadership Camp, August 8 – 11, 2017, in Santa Barbara, California
7. Yorba Linda High School Orange County Leadership Camp, August 9 – 11, 2017, in Santa Barbara, California
8. Valencia High School Girls Team Cross Country Big Bear Summer Training Camp, August 9 – 12, 2017, in Big Bear, California
9. Yorba Linda High School Big Bear Mountain Boys and Girls Cross Country Camp, August 25 – 28, 2017, in Big Bear, California

GIFTS

1. Check in the amount of \$804 from Golden State Water Company to be used for STEM education at Fairmont Elementary.
2. Checks totaling the amount of \$3,582 from Fairmont PTA to be used for field trip fees and transportation expenses for Fairmont Elementary.
3. Check in the amount of \$1,450 from Mabel Paine PTA to be used for field trip transportation expenses for Mabel Paine Elementary.
4. Checks totaling the amount of \$1,910 from John O. Tynes PTA to be used for grade-level field trips and expenses for Tynes Elementary,
5. Checks totaling the amount of \$9,800 from The Academy of Chinese Studies to be used for Chinese program instructional supplies and materials for Valencia High School.
6. Check in the amount of \$3,000 from Pacific Life Foundation to be used for the science department instructional supplies and materials for Valencia High School.
7. Check in the amount of \$100 from Family Support Network of Orange County to be used for instructional materials and supplies at Venture Academy.
8. Fifteen Dell Latitude laptop computers donated by Ms. Cameron Castaneda to be used in the classroom at Yorba Linda Middle School.

CLASSIFIED PERSONNEL REPORT

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Marie Group	Payroll Clerk	Payroll	06/02/17
Dorothy Mirmak	SPED Aide I	Lakeview	06/15/17

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Giselle Bernatzke	SPED Aide II	Fairmont	05/09/17
Andrea Orozco	Child Care Teacher I	Brookhaven	05/12/17
Brittany Reinberger	Child Care Teacher I	Van Buren	05/12/17
Hannah Swaney	SPED Aide I	Valencia	06/15/17

Leave of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Eduardo Hernandez	Night Custodian	Fairmont	CFRA (Rev date)	05/12/17-06/02/17
Lilyanne Kane	Child Care Tchr I	Glenview	Educational	05/25/17-06/08/17
Marie Nguyen	SPED Aide III	Lakeview	Educational	05/04/17-12/08/17
Paola Suchsland	Teacher	Valencia	Maternity	05/05/17-05/23/17
Brittney Velasquez	Child Care Tchr I	Glenview	Maternity	05/12/17-06/29/17

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Crystal Fischer	SPED Aide I	YLHS	04/21/17
Jose Gallo	Night Custodian	Wagner	04/17/17
Jennifer Knight	Instr Aide	Elem Music	03/15/17
Soofi Keshavarz	Food Svs Worker	El Dorado	04/17/17
Jessica Perez	SPED Aide III	Rose Dr	05/08/17

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Jane Alvarez	12	Student Support	SPED	05/03/17-06/15/17
Kaylee Bolin	4	Aide Training	SPED	05/01/17-05/05/17
Tosha Carrasco	90	Student Support	Lakeview	04/24/17-05/12/17
Brittany Daniel	5	Student Support	YLMS	04/24/17-06/15/17
<u>Short Term (Cont'd)</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Giovanni Garcia	4	AVID Training	Valadez	03/20/17-06/15/17
Richelle Jordan	3	Student Support	Van Buren	04/04/17-04/04/17
Sandra Chavez	12	Student Support	Topaz	03/27/17-04/28/17
Edward Hernandez	38	Student Support	Fairmont	04/24/17-05/05/17
Jamie Hunt Parrent	3	Student Support	Tynes	04/17/17-04/21/17
Melanie Piercy	83	Student Support	Woodsboro	04/24/17-05/12/17
Yvonne Rangel	10	Screening & Training	Health Svs	05/10/17-06/30/17
Ingrid Requeno	25	Student Support	Ruby Dr	03/06/17-06/02/17
Ingrid Requeno	25	Comp Instr Spec	Ruby Dr	03/06/17-06/02/17
Joyce Rich	15	Training	Health Svs	01/02/17-06/30/17
Cristina Rodriguez	2	Student Support	SPED	04/17/17-04/28/17
Denise Rousseau	90	Student Support	Woodsboro	04/24/17-06/16/17
Matthew Rutledge	16	Student Support	Topaz	03/27/17-04/28/17
Marlene Smith	94	Student Support	Tynes	04/24/17-05/26/17
Mary Sterzer	2	Student Support	Golden	03/06/17-03/10/17
Amy Troup	150	Clerical Support	Accounting	04/12/17-06/30/17

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Melissa Barron	Academy Tutor	Tynes	02/21/17-06/16/17
Daisy Bennett	Clerk I, II	Valencia	04/28/17-06/30/17
Daisy Bennett	Attnd Clerk, Secretary I	Valencia	04/28/17-06/30/17

<u>Substitutes (Cont'd)</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Kaylee Bolin	SPED Aide II-Spec	SPED	05/01/17-06/15/17
Jillian Book	SPED Aide I, II	SPED	05/02/17-06/15/17
Kent Campbell	Librarian	Rio Vista	03/29/17-06/16/17
John Domen	Campus Supervisor	YLHS	03/06/17-06/16/17
Evan Dooling	Instr Aide	Elem PE	01/23/17-06/16/17
Pia Fiore	Clerk I	Glenview	02/22/17-02/22/17
Rachel Flores	Instr Aide	Elem PE	09/12/16-06/16/17
Susan Gaudette	SPED Aide I, II	SPED	04/24/17-06/15/17
Cindy Hansen	Clerk II	Travis MS	03/06/17-06/30/17
Cindy Hansen	Secretary II	Travis MS	03/06/17-06/30/17
Cindy Hansen	Librarian	Travis MS	04/19/17-06/30/17
Taylor Helm	Clerk I	Glenview	03/13/17-06/20/17
Jennifer Knight	Instr Aide	Elem Music	03/15/17-06/15/17
Caroline Larson	Instr Aide	Elem PE	01/16/17-06/16/17
David Lint	Noon Supervisor	Glenview	02/16/17-06/16/17
Marisol Lopez	Clerk I	Glenview	03/13/17-06/20/17
Kaitlyn McGranahan	Instr Aide	Elem PE	04/21/17-06/15/17
Kristin Milhous	Academy Tutor	Tynes	03/24/17-06/15/17
Jennifer Portillo	Attendance Clerk	Tuffree	04/19/17-06/30/17
Christine Rhee	Librarian	Travis MS	04/19/17-06/30/17
Christine Rhee	Clerk I	Glenview	03/13/17-06/20/17

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Allison Gatherum	Boys Volleyball	Valencia	\$2482	02/25/17-05/03/17
Jocelyn Gonzalez	Girls Lacrosse	El Dorado	\$2482	02/25/17-05/12/17
Eric Hansen	Boys Tennis	Valencia	\$2482	02/25/17-05/05/17
Kiley Kendall	Girls Swimming	Valencia	\$2482	02/25/17-05/05/17
Tom Richardson	Golf	YLHS	\$2732	02/25/17-05/05/17
Brian Ransom	Wrestling	YLHS	\$840	02/01/17-02/25/17
Noelle Thorne	Boys Volleyball	Valencia	\$250	02/25/17-05/03/17
Rich Toro	Boys Golf	YLHS	\$250	02/25/17-05/05/17

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Andrew Alvarado	Baseball	Valencia	\$1500	02/25/17-05/05/17
Jason Edward Bittner	Dance Team	Esperanza	\$900	04/01/17-05/31/17
Nathan Blae	Baseball	Esperanza	\$1500	11/21/16-02/10/17
Jocelyn Gonzalez	Girls Lacrosse	El Dorado	\$2000	11/01/16-02/01/17
Robert Hahn	Band	Esperanza	\$2455	07/01/17-08/31/17
Kristin Leing	Softball	Valencia	\$1843	02/25/17-05/11/17
Austin Logas	Baseball	YLHS	\$2730	02/25/17-05/12/17
Andrew Mairs	Baseball	Valencia	\$2000	02/25/17-05/05/17
Kevin Mairs	Baseball	Valencia	\$1500	02/25/17-05/05/17
Conor Mathenia	Band	Esperanza	\$910	07/01/17-08/31/17
David Morrow	Baseball	Esperanza	\$750	02/25/17-05/12/17
Brian Random	Wrestling	YLHS	\$2730	11/21/16-01/31/17
Eric Sproal	Football	Esperanza	\$3227	08/26/16-11/04/16
Noelle Thorne	Boys Volleyball	Valencia	\$1500	02/25/17-05/03/17
Rich Toro	Boys Golf	YLHS	\$2482	02/25/17-05/05/17
Antonia Van Eck	Girls Volleyball	Esperanza	\$1000	08/22/16-10/25/16
Gregorio Velasquez	Baseball	Valencia	\$2730	02/25/17-05/05/17

Noon Duty Supervision, 2016-2017 SY

<u>Employee</u>	<u>Site</u>
Genny Kelly	Tynes

Child Care Program: Child Care Teacher I: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs., All Sites, 07/01/16-06/30/17

Charlene Peterson
Reina Montes De Oca
Teresa Ramani
Leslie Dierks
Gabiella Stewart

CERTIFICATED PERSONNEL REPORTRetirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Sheryl Pastorek	Travis Ranch	Resource Specialist	06/19/17

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Courtney Miller	Esperanza	Teacher	06/16/17

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Patrick Brown	Elem Principal	Music Teacher	08/24/17
Donna Frelly	Teacher, 80%	Teacher, 100%	03/13/17
Cristina McCall	Elementary Principal	Teacher	08/24/17
Gwen Redira	Coordinator, Spec Ed	Administrator	<u>07/01/17</u> Correction
Lisa Tully	Athletic Director	Teacher	08/24/17

Medical Lay-Off

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Andrea Byrd	Spec Ed	Psychologist	05/06/17

Extra Periods

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Increase Contract</u>	<u>Effective</u>
Michael Lorge	Valencia	Math	1/6 Contract	04/17/17-06/16/17

Hourly Positions

Educational Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 08/29/16-06/15/17

Carrie Fain
Greg Walls

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Cynthia Alvarez	Melrose	Saturday School	\$25	24	03/24/17-06/30/17
April Chaney	Spec Ed	Brail and VI Planning	\$25	10	04/20/17-06/16/17
Harry Dolen	Esperanza	Asst Principal Cover	Per Diem	40/Day	04/27/17-06/30/17
Melissa Gifford	Ed Svs	McKinney Vento Tutor	\$27	15	05/01/17-06/16/17
Jason Gray	Valencia	Credit Recovery	\$27	50	03/01/17-06/30/17
Mark Honig	YLHS	Sr Awards Coord	\$25	20	04/17/17-05/16/17
Jackson Keller	Ed Svs	AVID Bridge Prg	\$25	12	07/31/17-08/25/17
Paul LaPorte	Ed Svs	AVID Train/Support	\$25	30	06/27/17-06/30/17
Bette Lovein	Personnel	Admin Support	Per Diem	20/Day	04/03/17-06/16/17
Desiree Monte	Spec Ed	Eval and Assessment	\$27	20	03/14/17-06/16/17
Rosemary Pang	Van Buren	SST Coordinator	\$25	10	04/27/17-06/15/17
Jason Parker	Valencia	Tiger Tutoring	\$27	50	03/01/17-06/30/17
Mollie Simmons	Ed Svs	AVID Bridge Prg Prep	\$25	12	07/31/17-08/25/17
Leigh Ann Swarm	BYorba	AVID Support	\$25	10	03/10/17-06/30/17
Clair Zamora	Ed Svs	AVID Bridge Prg	\$30	30	07/31/17-08/25/17

Educational Services, Site Test Coordinator, \$25/Hr., 04/28/17-05/30/17

<u>Employee</u>	<u>NTE Hours</u>
Lynna Hwang	10
Sarah Jonson	10
Sherri Norine	32

Esperanza, Saturday Work Prg., \$25/Hr., NTE 25 Hrs., 04/24/17-06/16/17

Thomas Freeman
 Nataly Garcia
 Linda Yakzan

Executive Services, Saturday School, \$27/Hr., \$25/Hr., Prep., 2016-2017 SY

<u>Employee</u>	<u>NTE Hours</u>	<u>Prep Hours</u>
Monica Burch	28	14
Steven Craik	4	2
Tresa Harrison	8	4
Andrea Huaman	28	14
Tina Mora	28	14
Cory-Anne Skibiski	28	14
Kelly Smith	12	6
Therese Tucker	8	4
Tanya Winger	28	14
Daniel Worden	8	4

Health Services, Annual Employee TB Testing, \$25/Hr., 04/28/17-05/10/17

<u>Employee</u>	<u>NTE Hours</u>
Michelle DeHaven	9
Carol Edkins	5
Patricia Hiraga-Nitzel	3
Jennifer Lopez	6
Nataly Saldarriaga	3
Andrew Stanton	6

Special Education, Preschool Special Ed Compliance Training, \$25/Hr., NTE 2 Hrs., 05/16/17

Meghann Briggs
 Alicia Brown
 Michelle Frost
 Joy Goodrich
 Terese Krueger
 Kimberly O'Connell
 Amy Ortlieb
 Brianna Patriquin
 Ashley Redfox
 Kelly Rucker
 Kimberly Webster

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effective</u>
Brian Warman	Woodsboro	AVID Summer Institute	\$300	07/05/17-07/07/17
Robert Weisenberger	Esperanza	Summer ROTC Prg Lead	\$10,961	06/19/17-08/25/17

Esperanza, AVID Summer Institute, NTE \$300, 07/05/17-07/07/17

Adele Collins
 Whitney Leonard
 Raymond Martin

Tynes, AVID Summer Institute, NTE \$300, 07/05/17-07/07/17

Carin Benner
 Athiah Chaudry
 Shealee Dunavan

Tynes, AVID Summer Institute, NTE \$300, 07/05/17-07/07/17 (Cont'd)

Jannis Frederick
Shelly Freeland
Janelle Gullotti
Beatriz Millan
Pat Souto

Valencia, AVID Summer Institute, NTE \$300, 07/05/17-07/07/17

Joseph Chavoya
Luis Garcia
Corinna Harnett
Jim Householter
Frederick Jenkins
Steven Picht
Judy Yen

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Jon Aed	YLHS	Hd Girls Lacrosse	\$3726	02/25/17-05/12/17
Paul Berman	Valencia	Boys Golf	\$2482	02/25/17-05/05/17
Mark Castillo	Valencia	Hd Boys Golf	\$3229	02/25/17-05/05/17
Michael Connor	Valencia	Track	\$2730	02/25/17-05/05/17
Pam Cyrus	El Dorado	Hd Girls Tennis CIF	\$1172	10/29/16-11/21/16
Sarah Davila	Valencia	Hd Girls Swimming	\$3725	02/25/17-05/05/17
Brandon Frank	Valencia	Hd Boys Track	\$3974	02/25/17-05/05/17
Barrett Gardner	Valencia	Hd Boys Soccer CIF	\$1072	02/13/17-03/10/17
Barrett Gardner	Valencia	Hd Girls Soccer CIF	\$268	02/13/17-02/18/17
Cathy German	Tuffree	Club W.E.B.	\$869	08/29/17-06/16/17
Jason Gray	Valencia	Track	\$2980	02/25/17-05/05/17
Joshua Lay	Valencia	Track	\$2980	02/25/17-05/05/17
Mike Lorge	Valencia	Basketball CIF	\$229	02/11/17-02/17/17
Matt Mahoney	Valencia	Boys Wrestling CIF	\$630	02/13/17-03/06/17
Jason Marganian	Valencia	Hd Boys Swimming	\$3725	02/25/17-05/05/17
Michael McCall	Valencia	Hd Boys Tennis	\$3477	02/25/17-05/05/17
Danny Ortega	Valencia	Boys Basketball CIF	\$229	02/11/17-02/17/17
David Quintero	Valencia	Wrestling CIF	\$210	02/13/17-02/20/17
Leina Rizzo	Valencia	Softball	\$2730	02/25/17-05/11/17
Gerardo Rodriguez	Valencia	Hd Boys Wrestling CIF	\$804	02/13/17-03/06/17
Leonard Takahashi	Valencia	Boys Soccer CIF	\$764	02/13/17-03/10/17
James Thorne	Valencia	Hd Boys Volleyball	\$3477	02/25/17-05/03/17
John Van Dam	Valencia	Hd Girls Lacrosse	\$3726	02/25/17-05/12/17
Dean Yoshimura	Valencia	Hd Basketball CIF	\$268	02/11/17-02/17/17

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Gary Bowers	YLHS	Football	\$1250	02/25/17-05/12/17
Bradley Davis	Esperanza	Band	\$1500	07/01/17-07/31/17
David Quintero	Valencia	Event Supervision	\$1800	02/01/17-06/30/17

Substitute Teacher, 2016-2017 SY

Patrick Bates
Frank Borgese
Heidi Capen
Karen Cuamatzi

Substitute Teacher, 2016-2017 SY (Cont'd)

Jazmin Hardin
Elizabeth Judd
Justin Tang
Cindy Truong
Ann Vermillion
Matthew Vidovich
Ryan Wade

BOARD POLICYPlacentia-Yorba Linda Unified School District

Instruction

6174 - BP

EDUCATION FOR HOMELESS CHILDREN AND YOUTH

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for them to meet the same challenging academic standards as other students.

The Superintendent or designee shall identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines.

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students.

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

In order to identify district students who are homeless, the Superintendent or designee may give a housing questionnaire to all parents/guardians during school registration, make referral forms readily available, include the district liaison's contact information on the district and school web sites, provide materials in a language easily understood by families and students, provide school staff with professional development on the definition and signs of homelessness, and contact appropriate local agencies to coordinate referrals for homeless children and youth and unaccompanied youth.

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act and shall not be deemed to be directory information as defined in 20 USC 1232g.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of the homeless students.

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social service agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local education agencies, services for homeless students and services for students with disabilities.

District liaisons and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students and to provide training on the definitions of terms related to homelessness.

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.

LEGAL REFERENCE:

<u>Education Code</u>	2558.2	Use of revenue limits to determine average daily attendance of homeless children
	39807.5	Payment of transportation costs by parents
	48850	Educational rights of homeless and foster youth
	48852.5	Notice of educational rights of homeless students
	48852.7	Enrollment of homeless students
	48915.5	Recommended expulsion, homeless student with disabilities
	48918.1	Notice of recommended expulsion
	51225.1-51225.3	Graduation requirements
	52060-52077	Local control and accountability plan
<u>Code of Regulations, Title 5</u>	4600-4687	Uniform complaint procedures
<u>United States Code, Title 20</u>	1087vv	Free Application for Federal Student Aid; definitions
	1232g	Family Educational Rights and Privacy Act
	6311	Title I state plan; state and local educational agency report cards
<u>United States Code Title 42,</u>	11431-11435	McKinney-Vento Homeless Assistance Act
	12705	Cranston-Gonzalez National Affordable Housing Act; state and local strategies

MANAGEMENT RESOURCES:

California Child Welfare Council

California Department of Education

Homeless Education Dispute Resolution Process, January 30, 2007

National Center for Homeless Education Publications

Homeless Liaison Toolkit, 2013

U.S. Department of Education Guidance

Dear Colleague Letter, July 27, 2016

Education for Homeless Children and Youths Program, Non-Regulatory
Guidance, July 2016

Web Sites

California Child Welfare Council:

<http://www.chhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty:

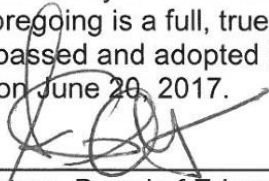
<http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

Policy adopted: 2/13/07

Policy revised: 5/23/17

The Secretary of the Board of Education does hereby certify that the foregoing is a full, true, and correct copy of the Board minutes duly passed and adopted by said Board at the regular meeting held on June 20, 2017.



Date: June 21, 2017

Secretary, Board of Education